

Reference Guide

DDS: Drilling Activity Notification Screen

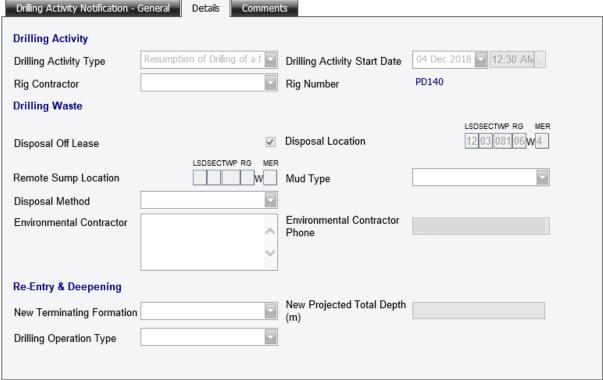


Introduction

This quick reference guide will help you, the operator, identify the additional information you will need to gather for the new **drilling waste** and **cement disposal** sections before submitting a drilling activity notification in DDS. Changes take effect on September 7, 2019.

If you have any questions, contact your local Field Centre or the <u>Customer Contact Centre</u>, toll-free at 1-855-297-8311.

Previous Drilling Activity Notification in DDS



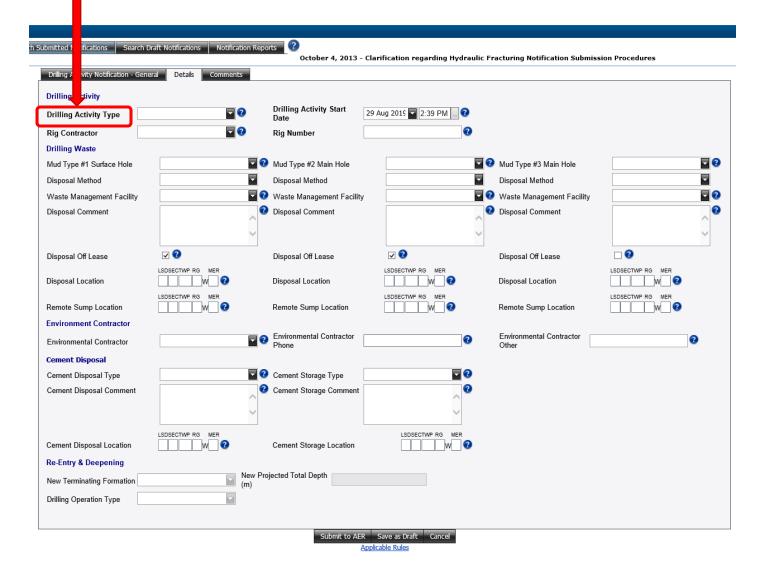
Applicable Rules



Updated Drilling Activity Notification in DDS

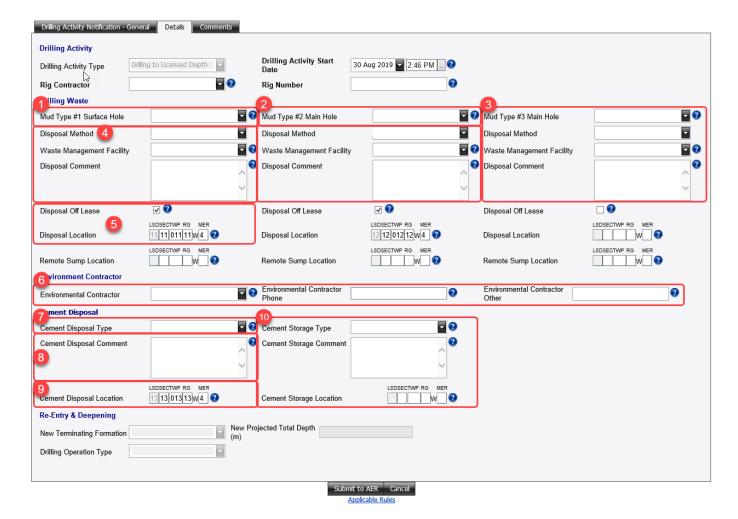
You will be asked to provide additional/new information in the **drilling waste** and **cement disposal** sections based on the following selected **drilling activity types:**

- Drilling to licensed depth
- Drilling to set surface casing only
- Resumption of drilling a non-abandoned well





Activity Type: Drilling to Licensed Depth



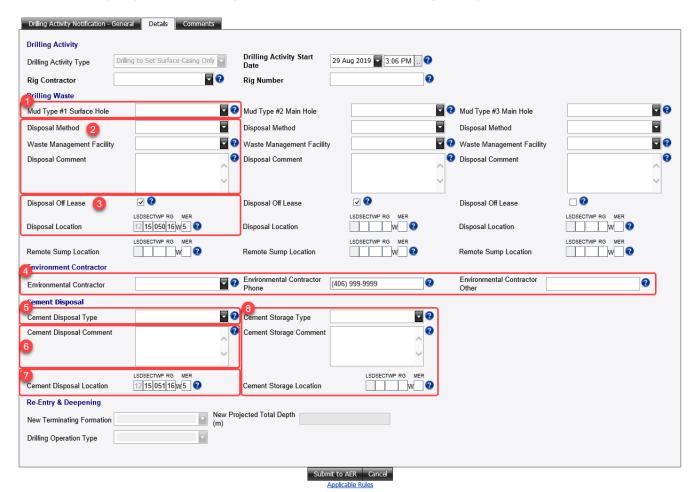
In addition to the drilling information you currently provide, you will now need:

- 1. Mud Type #1 Surface Hole.
- 2. Mud Type #2 Main Hole.
- 3. **Mud Type #3 Main Hole** and associated disposal information is a new section. It is only required to be completed if a third mud system is used.
- 4. **Disposal Method** for each mud type.
 - If the disposal method **Waste Mgmt. Facility** is selected, the **Waste Management Facility number** will be required from a dropdown list that includes AER approved facility numbers.
 - If waste is being taken to a non-AER regulated facility the dropdown item, AEP
 Approved Site should be selected; a Disposal Comment will then be required
 with the Approval Number.
 - A **Disposal Comment** is required if **Alternative Disposal Method** is selected; the comment must include details about the alternative method.



- 5. If the disposal is **Off Lease**, a **Disposal Location** is required.
- 6. **Environmental Contractor** will now be selected from a dropdown list; if the contractor is not listed, **Other** should be selected from the dropdown and an **Environmental Contractor Other** comment will be required with the addition of the contractor name.
- 7. Cement Disposal Type.
- 8. A Cement Disposal Comment is required if Alternative Cement Disposal is selected.
- 9. Cement Disposal Location.
- 10. **Cement Storage Type** and **Cement Storage Location** are new fields. They are only required if cement storage will occur.

Activity Type: Drilling to Set Surface Casing Only



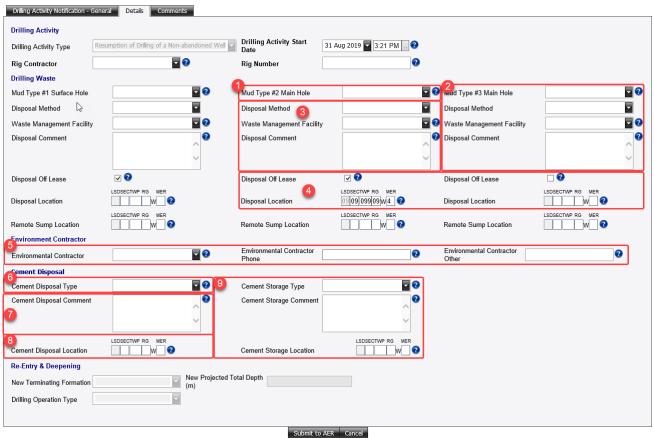
In addition to the drilling information you currently provide, you will now need:

- 1. Mud Type #1 Surface Hole.
- 2. Disposal Method.



- If the disposal method **Waste Mgmt. Facility** is selected, the **Waste Management Facility number** will be required from a dropdown list that includes AER approved facility numbers.
- If waste is being taken to a non-AER regulated facility the dropdown item, **AEP Approved Site** should be selected; a **Disposal Comment** will then be required with the **Approval Number**.
- A **Disposal Comment** is required if **Alternative Disposal Method** is selected; the comment must include details about the alternative method.
- 3. If the disposal is **Off Lease**, a **Disposal Location** is required.
- 4. Environmental Contractor will now be selected from a dropdown list; if the contractor is not listed, Other should be selected from the dropdown and an Environmental Contractor Other comment will be required with the addition of the contractor name.
- 5. Cement Disposal Type.
- 6. A Cement Disposal Comment is required if Alternative Cement Disposal is selected.
- 7. Cement Disposal Location.
- 8. **Cement Storage Type** and **Cement Storage Location** are new fields. They are only required if cement storage will occur.

Activity Type: Resumption of Drilling a Non-abandoned Well





In addition to the drilling information you currently provide, you will now need to include:

- 1. Mud Type #2 Main Hole.
- 2. Mud Type #3 Main Hole and associated disposal information is a new section. It is only required to be completed if there is an additional mud system used.
- 3. **Disposal Method** for each mud type.
 - If the disposal method **Waste Mgmt. Facility** is selected, the **Waste Management Facility number** will be required from a dropdown list that includes AER approved facility numbers.
 - If waste is being taken to a non-AER regulated facility the dropdown item, AEP
 Approved Site should be selected; a Disposal Comment will then be required with the Approval Number.
 - A **Disposal Comment** is required if **Alternative Disposal Method** is selected; the comment must include details about the alternative method.
- 4. If the disposal is **Off Lease**, a **Disposal Location** is required.
- 5. Environmental Contractor will now be selected from a dropdown list; if the contractor is not listed, Other should be selected from the dropdown and an Environmental Contractor Other comment will be required
- 6. Cement Disposal Type.
- 7. A Cement Disposal Comment is required if Alternative Cement Disposal is selected.
- 8. Cement Disposal Location.
- 9. **Cement Storage Type** and **Cement Storage Location** are new fields. They are only required if cement storage will occur.