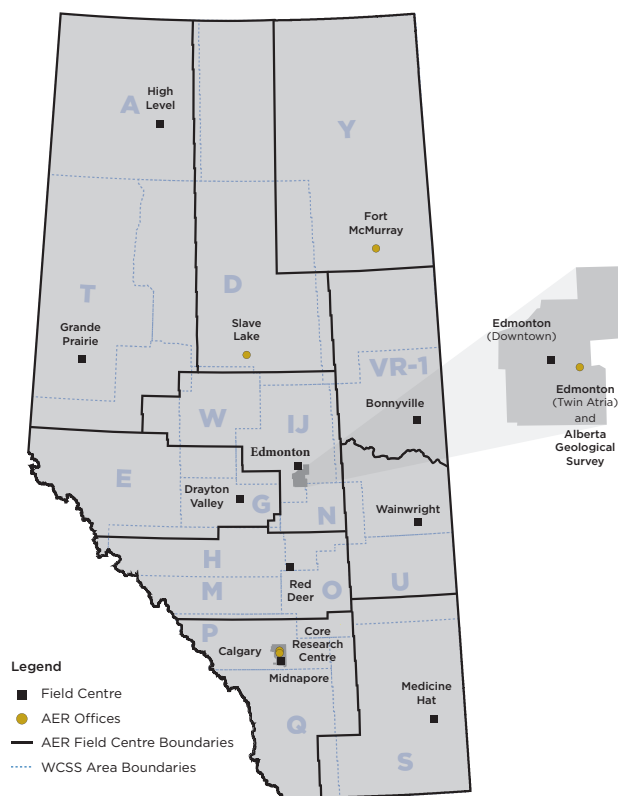


Member of an Oil Spill Cooperative

A licensee is exempt from the requirement to submit its own spill response plan for AER approval if it is an active member in good standing of an oil spill cooperative. Information on WCSS membership can be found on their website at www.wcss.ab.ca.

AER Field Centre and WCSS Spill Cooperative Boundaries



AER Release Report forms are to be sent directly to one of the following AER offices or field centres:

Bonnyville Field Centre
bonnyville.fieldcentre@aer.ca

Drayton Valley Field Centre
draytonvalley.fieldcentre@aer.ca

Edmonton Regional Office
edmonton.fieldcentre@aer.ca

Fort McMurray Regional Office
fort.mcmurray@aer.ca

Grande Prairie Field Centre
grandeprairie.fieldcentre@aer.ca

Medicine Hat Field Centre
medicinehat.fieldcentre@aer.ca

Midnapore Field Centre
midnapore.fieldcentre@aer.ca

Red Deer Field Centre
reddeer.fieldcentre@aer.ca

Slave Lake Regional Office
slavelake.fieldcentre@aer.ca

Wainwright Field Centre
wainwright.fieldcentre@aer.ca

AER Contact Information

Inquiries
1-855-297-8311
inquiries@aer.ca

24-hour emergency
1-800-222-6514

www.aer.ca

Release Reporting Requirements



24-hour emergency
1-800-222-6514

The AER is committed to protecting public safety and the environment by monitoring and responding to energy-related incidents 24 hours a day, 7 days a week.



While this guide is not intended to refer to all AER reporting requirements, general release reporting requirements are referenced in the following legislation:

- *Oil & Gas Conservation Rules*: s. 8.050 and s. 8.051
- *Oil Sands Conservation Rules*: s. 13
- *Pipeline Act*: s. 35 and s. 36
- *Pipeline Rules*: s. 76, s. 77, and s. 78
- *Environmental Protection & Enhancement Act*: s. 110, s. 111, and s. 112
- *Release Reporting Regulation*

Directive 071: Emergency Preparedness and Response Requirements for the Petroleum Industry requires that licensees either be a member in good standing of an oil spill cooperative or submit its own spill response plan for AER approval; a plan includes purchasing spill cleanup equipment and conducting exercises.

What Has To Be Reported

- Any substance release that may cause, is causing, or has caused an adverse effect*
- Any unrefined product release of more than 2 m³ on lease
- Unrefined product release off lease
- Any substance release into a waterbody
- Any pipeline release or pipeline break (including during pressure testing)
- Pipeline hits
- Any uncontrolled gas release of more than 30 000 m³
- Any well flowing uncontrolled
- Any fire caused by a flare or incinerator
- Any fire causing a loss of more than 2 m³ of oil or 30 000 m³ of gas, or causing damage to a wellhead
- Any fire that occurs on an oilsands site that results in the deployment of major fire-fighting equipment

Minimum Information To Include:

- The location and time of the release
- A description of the circumstances leading up to the release
- The type and quantity of the substance released
- Details of any actions taken and proposed to be taken at the release site to contain, recover, and remediate the release
- A description of the release location and the immediate surrounding area
- The AER authorizations number(s) if available

*Adverse effect is defined as “impairment of or damage to the environment, human health, or safety or property.” Adverse effect may be determined by any number of factors, including the following: the chemical and physical characteristics of substance released, the receiving media, the location of the release, and the risk to the environment. The onus is on the person who causes, permits, or has control of the release to determine whether there is a potential adverse effect.

Who Must Report

A person that releases, that causes or permits the release, or that has control of the substance released is responsible for reporting.

When To Report

The release should be reported as soon as a person knows (or ought to have known of the release). This means reporting immediately at the first available opportunity. A person “ought to have known” a release has occurred when based on the information available, it is possible a release has occurred.

How To Report

Calls can be made to the 24-Hour Energy & Environmental Response Line at **1-800-222-6514**. The AER uses this number for all complaints and emergencies related to the environment and energy development in Alberta.