Name: Shelley Youens

Position: Vice President, Strategic Delivery

Reporting Period: August 1 - September 30, 2019

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
9-May-19	Taxi	Calgary	Strategic Delivery session	$ 42.32	Receipt
9-May-19	Airfare	Calgary to Edmonton	Strategic Delivery session	$ 292.03	Receipt
9-May-19	Airfare	Edmonton to Calgary	Strategic Delivery session	$ 292.03	Receipt
9-May-19	Meal - other	Edmonton	Meeting with Glen Eades (VP, Information Services) and one internal staff member	$ 10.97	Receipt
16-May-19	Meal - other	Calgary	Meeting with S. Johns (Suncor)	$ 7.14	Receipt
14-Jun-19	Meal - other	Calgary	Meeting with S. Johns (Suncor)	$ 7.98	Receipt
20-Jun-19	Meal - other	Calgary	Meeting with four internal staff members	$ 15.23	Receipt
20-Jun-19	Lunch	Calgary	Meeting with R. Goulden (GoA) and J. Wyatt (Chevron)	$ 61.28	Receipt
15-Jul-19	Lunch	Edmonton	Meeting with two internal staff members	$ 18.03	Receipt
19-Aug-19	Hotel	Edmonton	AER meeting	$ 147.08	Receipt
20-Aug-19	Parking	Edmonton	AER meeting	$ 7.00	Receipt
			Total	**$ 901.09**	

316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

TERMINAL ID:	314-635-829
MERCHANT ID:	432765XY
VEHICLE ID :	0741
DRIVER ID :	6653
GST ACCOUNT #:	832394522
TRIP NUMBER:	20014442
PASSENGERS:	1

05/09/2019

START: 05:41	END: 06:00
DISTANCE: 191.00	RATE: 1

FARE AMOUNT:	$ 35.05
TAX AMOUNT:	$ 1.75
TIP AMOUNT:	$ 5.52

TOTAL : $ 42.32

VISA SALE : ****[redacted]

APPROVAL NUMBER : 007331

*****PASSENGER COPY*****

THANK YOU
(403)299-9999
WWW.THECHECKERGROUP.COM

CHECKER YELLOW CABS

eTicket Receipt

Prepared For
YOUENS/SHELLEY MRS

RESERVATION CODE	[redacted]
ISSUE DATE	07May19
TICKET NUMBER	[redacted]
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
09May19	WESTJET WS 3395	CALGARY INTL AB, CANADA	EDMONTON INTL AB, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis HA1D0ELS Not Valid Before 09MAY19 Not Valid After 09MAY19
	Operated by: WESTJET ENCORE	Time 07:00	Time 07:53	

Allowances

Baggage Allowance

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YYC to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	**CREDIT CARD - VISA : XXXXXXXXXXXX[redacted]**
Fare Calculation Line	YYC WS YEA229.00CAD229.00END
Fare	**CAD 229.00**
Taxes/Fees/Carrier-Imposed Charges	**CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)**
	CAD 12.41 XG8 (GOODS AND SERVICES TAX

	(GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 292.03

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see https://www.westjet.com/en-ca/travel-info/fares/service-fees for more information.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at http://www.iatatravelcenter.com/privacy or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices

[redacted]

From: [redacted]
Sent: Tuesday, May 07, 2019 5:52 PM
To: Shelley Youens
Subject: Fwd: Air Canada - MRS SHELLEY YOUENS - 09-May/YEG-YYC (booking ref[redacted] - Itinerary-Receipt

Sent from Shelley's iPhone

Begin forwarded message:

From: "Air Canada" <confirmation@aircanada.ca>
Date: May 7, 2019 at 5:51:12 PM MDT
To: [redacted]
Subject: Air Canada - MRS SHELLEY YOUENS - 09-May/YEG-YYC (booking ref[redacted] - Itinerary-Receipt

******** PLEASE DO NOT REPLY TO THIS E-MAIL ********

Itinerary-Receipt

Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.

Booking Date: **May 07, 2019** Passengers **MRS SHELLEY YOUENS**

Booking Information

Booking Reference [redacted]

Electronic Ticketing confirmed. This is your official itinerary/receipt.
Main Contact
SHELLEY YOUENS
[redacted]

Online Services

Select Seats
Manage My Booking (change, cancel, upgrade).
Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Customer Care

Air Canada
1-888-247-2262*

Flight Arrivals and Departures
1-888-422-7533

*For use from phones in Canada, the continental USA, Hawaii and Alaska.

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type

AC8153	**Edmonton** **Edmonton Intl. (YEG), AB** Thu 09-May 2019 16:55 - 1	**Calgary** **Calgary Intl. (YYC), AB** Thu 09-May 2019 17:47	0	0hr52	DH4	Standard H

Flight **AC8153 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter.** Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.

Operated by [1] Air Canada Express - Jazz

Passenger Information

1: MRS SHELLEY YOUENS : Adult, Ticket Number: [redacted]

Frequent Flyer Pgm :	[redacted]	Meal Preference :	**Vegetarian meal**
Payment Card :	**XXXXXXXXXXXX**[redacted]	Special Needs :	**None**
Seat Selection :	**None**		

Purchase Summary

Fare Summary

Passenger Type	**Adult**
Departing Flight - Standard	**229.00**
Surcharges	12.00
Sub Total	**241.00**

Taxes, Fees and Charges

Canada Airport Improvement Fee	30.00
Air Travellers Security Charge (ATSC)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	13.91
Total airfare and taxes (per passenger)	**292.03**
Number Of Passengers	1
Total	**292.03**
Grand Total - Canadian Dollar (CAD)	**$292.03**

Payment Information

Visa Credit/Debit Card xxxx-xxxx-xxxx-[redacted] Amount paid: **$292.03**
The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: $292.03 (Air Transportation charges)

Ticket number [redacted]

Fare Rules

Departing Flight Edmonton (YEG) To Calgary (YYC) - **Standard**

- **Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **$25** CAD for changes made outside 60 days of departure and **$100** CAD for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
  - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of $100 CAD per direction, per passenger.
  - **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.

GOOD EARTH CAFE #22
9942 108 STREET
EDMONTON AB

CARD ********[redacted]
CARD TYPE VISA
DATE 2019/05/09
TIME 5369 08:47:12
RECEIPT NUMBER
C82023755-001-112-027-0

PURCHASE
TOTAL

$10.97

VISA CREDIT
A0000000031010
EF5CFD4229F627E2
0280008000-E800
F3BA80DFA6A2A64C
0280008000-F800

APPROVED
AUTH# 064757 01-027
THANK YOU

VERIFIED BY PIN

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

FFEE 2.50
COPY COPY COPY COPY COPY COPY COPY COPY
F-0027 Table 0 #Party 1
E SvrCk: 27 6:17 05/09/19

1 AMERICANO, lg americano	3.60
2 SM COFFEE 10OZ	4.30
1 WATER	2.55
Sub Total:	10.45
GST :	0.52
05/09 06:19 TOTAL:	10.97

GST #

Good Earth Coffeehouse
108 STREET - EDMONTON

780-761-0440
In love with great coffee..
www.goodearthcoffeehouse.com

	AMT-TEND	CHANGE	TALLY
CASH	10.97	0.00	10.97
			10.97

05/09/19 06:19

E

CAFFE ARTIGIANO SHELL
OIL
00 4 AVE SW SUITE 103
CALGARY AB

CARD **********[redacted]
CARD TYPE VISA
DATE 2019/05/16
TIME 0625 09:04:34
RECEIPT NUMBER
C84102564-001-727-054-0

PURCHASE
TOTAL

$7.14

VISA CREDIT
A0000000031010
50FEEAB86703BB1D
0080008000-E800
8EF9D70BBEE8CDAC
0080008000-F800

APPROVED
AUTH# 074941 01-027
THANK YOU

CARDHOLDER COPY

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Alberta Energy Regulator

Missing Itemized Receipt Details and Follow-up

Calgary Head Office
Suite 1000, 250 – 5 Street SW
Calgary, Alberta T2P 0R4
Canada

www.aer.ca

Employee Name: Shelley Youens

Submission Date: Sept 25th / 19

Position: VP

Branch: SD

Expense Type	Date Expense Incurred	Amount	Description/Rationale	Names of guests (where applicable)	The reason why a receipt cannot be provided.
Coffee	Sept 25th	7 14	Business	S[redacted]Johns - Suncor	Lost
Total Amount		$ 7 14			

The expenses above were incurred and are related to AER business. These expenses have not been claimed previously and do not include the purchase of any alcoholic beverages.

Employee Signature: _____ **Date:** _____

Approver Signature: S Youens **Date:** _____

To Go

Caffe Aritigano Shell Oil
Suite 103 400 4th Ave SW
Calgary AB T2P 2H5

Server [redacted]
Printed By [redacted]

S1

ID: 1099145 #2 Jun 14, 19 11:03 AM

Qty	Description	Price	Total
1	Drip- House Med[Tall]	2.80	2.80
1	Hot Chocolate[Tall]	4.05	4.05
	Almond Milk		0.75

Subtotal	$7.60
GST	$0.38
Total	**$7.98**
Debit	$7.98
Change	$0.00

Monday to Friday 6:00am to 5:00pm
Saturday & Sunday Closed

GST #: 87113 7279 RT0001

DUPLICATE

GOOD EARTH COFFEEHOUSE -
CENTE
520 3 AVE SW
CALGARY AB

DUPLICATE

CARD **********[redacted]
CARD TYPE VISA
DATE 2019/06/20
TIME 0250 10:02:40
RECEIPT NUMBER
C84146762-001-118-075-0

PURCHASE
TOTAL

$15.23

VISA CREDIT
A0000000031010
3F8DC632713BF173
0080008000-E800
12FA922EB8D17CB6
0080008000-F800

APPROVED
AUTH# 001054 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

Good Earth
COFFEEHOUSE AND BAKERY

F-0143 #Party 1
E SvrCk:143 9:49 06/20/19

1 LG COFFEE 16OZ	3.00
1 AMERICANO, sm americano	2.65
1 MED COFFEE 12OZ	2.50
1 AMERICANO, lg americano	3.60
1 TEA	2.75
Sub Total:	14.50
GST :	0.73
06/20 09:51 TOTAL:	15.23

GST # 753 639 111

Good Earth Coffeehouse
CENTENNIAL PLACE
403-474-9334

In love with great coffee
www.goodearthcoffeehouse.com

	AMT-TEND	CHANGE	TALLY
CREDIT CAR	15.23		15.23

			15.23

06/20/19 09:51

E

STATE & MAIN 8TH AVE
601 8 AVE SW
CALGARY AB

CARD ********** [redacted]
CARD TYPE VISA
DATE 2019/06/20
TIME 7289 13:00:06
SERVR ID 325
CHECK # 302652
TABLE # 15
RECEIPT NUMBER
C82027928-001-200-006-0

PURCHASE
AMOUNT $53.29
TIP $7.99
TOTAL

$61.28

VISA CREDIT
A0000000031010
2194C9337C4F4588
0280008000-E800
15005F4E3AB0EF97
0280008000-F800

APPROVED
AUTH# 068915 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

STATE & MAIN
KITCHEN + BAR

State
601 - 607 8th Avenue SW
Calgary, AB
T2P 0A7
Managing Partner: [redacted]
Phone:403-452-1833
GST: # 83724 7998 RT0001

Table #15
Trans#: 302652 Serv: [redacted]
06/20/2019 12:58:02 PM #Cust:3

Quan	Description	Cost
1	West Coast Chop	$14.00
1	Thai Noodle Salad	$17.50
1	West Coast Chop	$14.00
1	->$Add Chicken	$5.25

Net Total: $50.75
GST $2.54

TOTAL: $53.29

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Follow us for updates
Instagram: @SM8thAve
Facebook.com/SM8thAve

SUBWAY

Subway#53732-0 Phone 587-520-9231
7830, 106 Avenue
Edmonton, Alberta, T6A 1H5
Served by: 5 7/15/2019 11:57:01 am
Term ID-Trans# 1/A-55653

Customer Receipt
GST# 821357795RT001

Qty	Size	Item	Price
1	6"	Veggie Delite Sub	$4.89
1	6"	Turkey Sub	$6.39
1	6"	Tuna Sub	$5.89

Sub Total	$17.17
General Sales Tax (5%)	$0.86
Total (Eat In)	$18.03
Credit Card	$18.03
Change	$0.00

WE DO CATERING

MID: 810000042332
TID: 702
Approval No: 000388
Reference No: 919617444083
Card Issuer: Visa
Account No: **********[redacted]
Acquired: Contact_EMV
Amount: $18.03
Application: VISA CREDIT
AID: A0000000031010
TVR: 0080008000
TSI: E800
Date/Time: 7/15/2019 11:56:55 AM

By entering a verified PIN, cardholder agrees to pay issuer such total in accordance with issuer's agreement with cardholder.

CUSTOMER COPY

Host Order ID: 745-211-1201991

Hungry for more? Let us know how we did today by taking our 1 minute survey at www.subwaylistens.ca, and receive a Subprise offer to use with your next purchase.

Four Points By Sheraton Edmonton Gateway
10010 12th Avenue SW
Edmonton, AB T6X0P9
Canada
Tel: 780-801-4000 Fax: 780-801-4009

FOUR POINTS BY SHERATON

SHELLEY YOUENS

Page Number	:	1	Invoice Nbr	: [redacted]
Guest Number	:	[redacted]		
Folio ID	:	[redacted]		
Arrive Date	:	19-AUG-19	19:37	
Depart Date	:	20-AUG-19	08:23	
No. Of Guest	:	1		
Room Number	:	516		
Marriott Bonvoy Number	:	[redacted]		

Tax ID :
FPbS Edmonton YEGEF AUG-20-2019 08:30 KFLEE358

Date	Reference	Description	Charges/Credits (CAD)
19-AUG-19	RT516	Room Chrg - Govt./Military	131.00
19-AUG-19	RT516	Tourism Levy	5.40
19-AUG-19	RT516	GST	6.75
19-AUG-19	RT516	DMF	3.93
20-AUG-19	VI	Visa-[redacted]	-147.08

Approve EMV Receipt for VI -[redacted] Signature Captured
TC:04D3C9A41B87B3E6 TVR:0080208000
Application Label:Visa Credit

*** Balance 0.00

I agreed to pay all room & incidental charges.

SYouens

GST# 85365 8326 RT0001 Amount (CAD)

GST Room Revenue: 0.00

Continued on the next page

Four Points By Sheraton Edmonton Gateway
10010 12th Avenue SW
Edmonton, AB T6X0P9
Canada
Tel: 780-801-4000 Fax: 780-801-4009

FOUR POINTS BY SHERATON

SHELLEY YOUENS

Page Number	:	2	Invoice Nbr	: [redacted]
Guest Number	:	[redacted]		
Folio ID	:	[redacted]		
Arrive Date	:	19-AUG-19	19:37	
Depart Date	:	20-AUG-19	08:23	
No. Of Guest	:	1		
Room Number	:	516		
Marriott Bonvoy Number	:	[redacted]		

GST Food and Beverage:	0.00
GST Telephone:	0.00
GST Other Revenue:	0.00
Total GST:	0.00

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EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	Rm Tax	Food/Bev	Telecom	Other	Total	Payment
08-19-2019	0.00	0.00	0.00	0.00	147.08	147.08	0.00
08-20-2019	0.00	0.00	0.00	0.00	0.00	0.00	-147.08
Total	0.00	0.00	0.00	0.00	147.08	147.08	-147.08

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S YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS

CITY OF EDMONTON

Terminal: 3028
Plate: [redacted]
99 AVE From 105 ST to 106 ST North Side
Valid through:
TUESDAY 20 AUG 19
11:08 AM
Amount Paid: $7.00 (GST incl.)
Start Time: 8/20/2019 9:09 AM
Trn: 9ddb62f382ec7f4d

Auth No:018018
Receipt No: 19123
**********[redacted]

S YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS