Name: Jennifer Wells

Position: Vice President, Indigenous Stakeholder Engagement

Reporting Period: October 1 - November 30, 2019

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
26-Sep-19	Airfare (return)	Calgary to Ft. McMurray	ISE meetings	$ 567.26	Receipt
02-Oct-19	Airfare (return) and change fee	Calgary to Ft. McMurray	ISE meetings	$ 369.60	Receipt
02-Oct-19	Taxi	Ft. McMurray	ISE meetings	$ 43.68	Receipt
02-Oct-19	Breakfast/Lunch (per diem)	Ft. McMurray	ISE meetings	$ 20.80	N/A
02-Oct-19	Taxi	Ft. McMurray	ISE meetings	$ 43.56	Receipt
02-Oct-19	Parking	Calgary	ISE meetings	$ 29.35	Receipt
07-Nov-19	Airfare	Calgary to Grande Prairie	ISE meetings	$ 386.53	Receipt
08-Nov-19	Airfare	Grande Prairie to Calgary	ISE meetings	$ 416.98	Receipt
			Total	**$ 1,877.76**	

AIR CANADA

Booking Confirmation

[redacted]

Booking Reference [redacted]

Date of issue: 30 Aug, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Flex

Thursday 26 Sep, 2019	07:00 **Calgary** Calgary Int. (YYC), AB		08:30 **Fort McMurray** (YMM), AB Terminal M	AC8371	**1hr30** Economy T Operated by: Air Canada Express - Jazz | De Havilland Dash 8-400

Return

Economy - Flex

Thursday 26 Sep, 2019	16:50 **Fort McMurray** (YMM), AB Terminal M		18:23 **Calgary** Calgary Int. (YYC), AB	AC8376	**1hr33** Economy T Operated by: Air Canada Express - Jazz | De Havilland Dash 8-400

Passengers

Jennifer Wells

Ticket Number

[redacted]

Air Canada - Aeroplan

[redacted]

Seats

AC8371 7A

AC8376 8F

Purchase summary

Visa
[redacted]
Amount paid $567.26
Tax information
GST no. 10009-2287 RT0001
$27.01

	1 adult
Air Transportation Charges	
Base Fare - Depart - Economy - Flex	216.00
Base Fare - Return - Economy - Flex	216.00
Surcharges	24.00
Taxes, fees and charges	
Goods and Services Tax - Canada - 100092287 RT0001	27.01
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	70.00
Total airfare and taxes before options	$567.26
GRAND TOTAL (Canadian dollars)	$567.26

Check-in and boarding gate deadlines

Within Canada

90 minutes

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45 minutes[1]

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15 minutes

Boarding gate deadline
You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline 20 minutes.

AIR CANADA

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: [redacted]

Name: Ms Jennifer Wells
E-mail: [redacted]

Payment: [redacted]

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8371	Calgary (YYC)	Ft. McMurray (YMM)	DH4	Economy Flex (Q)	Confirmed
Operated by:	Wed 02-Oct 2019	Wed 02-Oct 2019			
Air Canada Express-Jazz	07:00	08:30			
Seat number(s) requested:	8A				
AC8370	Ft. McMurray (YMM)	Calgary (YYC)	DH4	Economy Flex (Q)	Confirmed
Operated by:	Wed 02-Oct 2019	Wed 02-Oct 2019			
Air Canada Express-Jazz	14:25	15:58			
Seat number(s) requested:	9F				

Passenger Information

AIR CANADA

Passenger: 1 Ms Jennifer Wells

Ticket number: [redacted]

Frequent Flyer Pgm: Air Canada Aeroplan Program number: [redacted]

Purchase Summary

Passenger: 1 Ticket number [redacted]

Date of issue	25-Sept 2019
Fare Amount in Canadian dollars:	708.00
(including navigational & other charges)	
Taxes, Fees & Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	12.60
Total Fare in Canadian dollars:	264.60A
Options	
Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00

Ticket particularities:
CAD684.00 NONREF-BG:AC
**Fare calculation:*
02OCT19YYC AC YMM Q12.00R342.00AC YYC Q12.00R342.00CAD708.00
END ROE1.00 PD14.25CA27.01XG70.00SQ

Canadian tax registration numbers:
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, we won't be able to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.

Seat Assignment and Flight Confirmation

- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, to ensure a child is seated with a parent, guardian or tutor, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection.
- Flight schedules are subject to change. While we make every attempt to notify passengers of changes to the itinerary, it is imperative that you reconfirm your own flights prior to departure. It is strongly recommended that you provide us with an e-mail

UNITED CLASS CABS LTD
360 TAIGANOVA CRES
FORT MCMURRAY, AB T9K 0
(780)790 2091

Merchant ID: 0000000005492842
Term ID: 03643228
2589375 0018

Purchase

Visa Credit
[redacted]

AID: A0000000031010
Entry Method: Chip

BatchN: 000816
10/02/19 09:05:54

RefN:000081428414
Inv #: 003743 Appr Code: 007090

Amount:	$	36.40
Tip:	$	7.28
Total:	$	43.68

Customer Copy

UNITED CLASS CABS LTD
360 TAIGANOVA CRES
FORT MCMURRAY, AB T9K 0

Merchant ID: 000000005492842
Term ID: 09696487
25893750018

Purchase

Visa Credit

[redacted]

AID: A0000000031010
Entry Method: Chip

BatchN: 000028

10/02/19 12:52:15

RefN:000046612318
Inv #: 000628 Appr Code: 019812

Amount:	$	36.30
Tip:	$	7.26
Total:	$	43.56

Customer Copy

RECEIPT
GST NO. R122556194

TKT NO:40127122
POF: C54
IN: 10/02/19 05:56
OUT:10/02/19 15:59
PAID: $ 29.35
DURATION: 0 10: 03
(GST INCLUDED)

VISA
[redacted]

YOU HAVE 10 MIN.
TO EXIT

FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

AIR CANADA

Booking Confirmation

[redacted]

Booking Reference [redacted]

Date of issue: 30 Oct, 2019

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Depart

Economy - Standard

Thursday 07 Nov, 2019	07:35 **Calgary** Calgary Int. (YYC), AB		09:04 **Grande Prairie** (YQU), AB	AC8475	**1hr29** Economy Q Operated by Air Canada Express - Jazz | De Havilland Dash 8-400

Passengers

Jennifer Wells

Ticket Number

[redacted]

Air Canada - Aeroplan

[redacted]

Seats

AC8475 8A

Purchase summary

Visa
[redacted]
Amount paid: $386.53

Tax information
GST no. 10009-2287 RT0001
$18.41

	1 adult
Air Transportation Charges	
Base Fare	308.00
Surcharges	12.00
Taxes, fees and charges	
Goods and Services Tax - Canada - 100092287 RT0001	17.86
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	30.00
Total airfare and taxes before options	$374.98
Seat selection	
Jennifer Wells	
AC8475: 8A - Standard Seat (Window)	11.00
Goods and Services Tax - Canada - 100092287 RT0001	0.55
Total with options and seat selection fee	$386.53
GRAND TOTAL (Canadian dollars)	$386.53

Check-in and boarding gate deadlines

Within Canada

90 minutes — **Recommended check-in time**
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45 minutes[1] — **Check-in and baggage drop-off deadline**
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15 minutes — **Boarding gate deadline**
You must be present at the boarding gate before it closes.

1. **From Toronto City Airport (YTZ)** - Check-in and baggage drop-off deadline: 20 minutes.

WESTJET

eTicket Receipt

Prepared For
WELLS/JENNIFER MISS

RESERVATION CODE	[redacted]
ISSUE DATE	30Oct19
TICKET NUMBER	[redacted]
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	[redacted]

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
08Nov19	WESTJET WS 3182 Operated by: WESTJET ENCORE	GRANDE PRAIRIE AB, CANADA Time 18:25	CALGARY INTL AB, CANADA Time 19:49	Cabin ECONOMY ✓ Seat Number 07A - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis QA5D0FHS Not Valid After 08NOV20

Allowances

Baggage Allowance

YQU to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YQU to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YQU to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	**CREDIT CARD - VISA** [redacted]
Fare Calculation Line	YQU WS YYC353.00CAD353.00END
Fare	**CAD 353.00**
Taxes/Fees/Carrier-Imposed Charges	**CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)**

	CAD 18.61 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 25.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.25 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 416.98

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see https://www.westjet.com/en-ca/travel-info/fares/service-fees for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.
Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

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